



**Vel Tech**  
Rangarajan Dr. Sagunthala  
R&D Institute of Science and Technology  
(Deemed to be University Estd. u/s 3 of UGC Act, 1956)

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| Mode of study                    | FT/ PT-INT/ PT-EXT |
| VTD No.                          |                    |
| Reg. No.                         |                    |
| Date of Provisional Registration |                    |

**CHECKLIST FOR SUBMISSION OF Ph.D. SYNOPSIS**

1. Proforma for submission of Synopsis **YES/NO**
2. 6 hard copies of Synopsis as per the norms/ Regulations of Ph.D. Programme **YES/NO**
3. Soft copy of Synopsis in CD ROM (1No.) **YES/NO**
4. Panel of Examiners (both Indian and Foreign) with complete and correct postal address including Phone No., Mobile No., Fax No. and correct e-mail ID (typed only) in a closed cover **YES/NO**
5. Photocopy of papers published in Scopus Indexed Journals with Impact Factor **YES/NO**
6. Photocopy of Provisional Admission Order **YES/NO**
7. Photocopy of Minutes of all Doctoral Committee / Research Advisory Committee meetings signed by all the members. **YES/NO**
8. Photocopy of fee receipts for all the semesters till the submission of Synopsis **YES/NO**
9. Photocopy of Mark sheet/ Coursework Completion Certificate **YES/NO**
10. Photocopy of UG and PG Degree Certificates **YES/NO**
11. Photocopy of circular for the synopsis meeting. **YES/NO**
12. Whether Synopsis submitted within the maximum duration **YES/NO**  
If no, Photocopy of extension order should be enclosed **YES/NO**
13. Photocopy of National Academic Depository (NAD) ID **YES/NO**

**Checked and found correct:**

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**Research Supervisor**

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(if applicable)